

# MEETING MINUTES

First meeting of the Interim Committee of the International Adventure Racing Association.

Wednesday, 10 January 2024 @ 19h00 GMT held on Zoom

## Attendance

- |                       |                     |
|-----------------------|---------------------|
| 1. Cormac MacDonnell  | 9. Dana Jahn Odvody |
| 2. Marijn Edelenbosch | 10. John Harris     |
| 3. Lisa de Speville   | 11. Kim Beckinsale  |
| 4. Warley Costa       | 12. Ross Philipps   |
| 5. Alen Pujol         | 13. Damon de Boor   |
| 6. Adrian Crane       | 14. Romy Viale      |
| 7. Samuel Eloy        | 15. Clément Valla   |
| 8. Marek Navratil     |                     |

## Apologies

Kati Vehmas

## AGENDA

### 1. Completion of Introductions (for those who were not able to join before Christmas)

The committee and assistants enjoyed a Zoom social before Christmas to get to know each other better. To learn about their involvements in adventure racing and other sports, work and family. Those who were not able to join then, had an opportunity to say a few words about themselves.

Cormac remarked how we have some many good people with a diversity of skills in our community - marketing, business management, environmental, logistics. We also have a big international community with additional skill sets. We can put our word to our community for assistance should we need it. We have resources.

### 2. Committee Governance (Introduction / Guidance)

We currently have an Association that is without official members and we have no policies and procedures in place. We do have a draft constitution to guide our way forward.

Cormac presented seven points for the committee to keep in mind with regards to how we work together and make progress.

### IARA Interim Committee Guidance

- I. We represent the sport of adventure racing and what is in the best interest of the sport and the new association.
- II. We are open and honest with each other.
- III. We respect each other's experience, time and opinions
- IV. We make decisions as a collective.
- V. We show up, contribute, support each other and make progress together
- VI. We respect the privacy of the Committee and keep our internal business to ourselves.
- VII. We are open with our community and we keep them informed about our plans and activities.

### 3. Priority Projects for IARA ( for Jan / Feb / March 2024 period)

Looking at a Goalscape chart created by Cormac, it is clear that our three priority tasks are Membership (to define membership structure and validation), Media (to create a presence for IARA) and Operations (the nuts and bolts). Working groups will be created to focus on these tasks starting with the first two.

### 4. Working Groups and Agreed Actions

Two working groups have been formed from the committee to address the priority tasks.

Membership Working Group	Media Working Group
<ol style="list-style-type: none"> <li>1. Marijn Edelenbosch</li> <li>2. Marek Navratil</li> <li>3. Warley Costa</li> <li>4. Alen Pujol</li> <li>5. Damon de Boor</li> </ol>	<ol style="list-style-type: none"> <li>1. Kati Vehmas</li> <li>2. Samuel Eloy</li> <li>3. Dana Jahn Odvody</li> <li>4. John Harris</li> <li>5. Lisa de Speville</li> </ol>

IARA will form Working Groups to progress specific strands of work or projects. The two working groups will meet in the week of 15 January 2024 to discuss their tasks.

#### **IARA Working Groups (Operating Guidelines)**

Working Groups will

- schedule and organise their own group meetings.
- nominate a person to organise the group, schedule meetings, keep notes.
- discuss and agree project plans and actions to progress projects.
- recruit people to help progress projects if needed.
- progress their project as efficiently as possible (*always moving forward!*).
- provide updates to the main Committee on plans and progress.
- consult with the main IARA Committee on any significant decisions that need to be made.

## 5. Any other business

- a. John has secured website hosting and domain registration for IARA for one year.
- b. From a list of possible options, internationaladventureracing.org and internationaladventureracing.com were chosen by the meeting attendees to be the domains for IARA. John will register the domains, establish the foundation for the website and create an email address contact@internationaladventureracing.org.
- c. @internationaladventureracing will be the Facebook profile and Instagram account names. Lisa and Samuel will complete these registrations.
- d. Whatsapp will be our preferred means of communication. A Whatsapp community group for the committee will be created by Damon. This community group will have three sub-groups: Membership, Media and Operational.
- e. The Media group will discuss the contents of a letter that will go out to announce IARA.
- f. Working groups will feed back to the committee at the next meeting. Working Group feedback will be included in meeting minutes as appendices.
- g. **Post-meeting addition** - Within the committee, we have available capacity and skills to simultaneously work on additional projects. Marijn will compile and send out a survey to the committee to ask what they think other focus projects should be.

**NEXT MEETING:** Wednesday, 31 January 2024

MEETING ENDS.