

MEETING MINUTES

Meeting of the Interim Committee of the International Adventure Racing Association.

Wednesday, 17 July 2024 @ 19h00 GMT held on Zoom

Attendance

1. Cormac MacDonnell, Chair (Ireland)
2. Marijn Edelenbosch, Organisation (Netherlands)
3. Lisa de Speville, Admin (South Africa)
4. Alen Pujol, Comms (Uruguay)
5. Adrian Crane, Membership (USA)
6. Ross Philips, Organisation (UK)
7. Damon de Boor, Membership (UK)
8. Wayne Leek (Canada)

Apologies

John Harris

- **Welcome / Conflict of Interest Declarations**

Minutes last meeting / review and adopt

Proposed by Ross, Seconded by Marijn and adopted.
These minutes will be uploaded to the IARA website.

Working group Updates

1. Organisation Development & Admin

- Membership remains a priority through July and August.

2. Comms & Media WG

- Progress needs to be made with the IARA intro video - script needs to be updated.
- Content from the Working Group update release to be used as content on our social media.

3. Membership WG

- Membership applications have been received by numerous countries across all levels of membership (Full, Provisional, Observer and Associate).
- Interviews are being scheduled.
- At least two IARA representatives will be in the meeting; ideally one from the Membership group and one from the committee to help to spread the load.
- Notes from interviews will be saved in the country folder under Membership on our drive.
- After the interviews, emails will be sent to the countries to tell them of our decision, request documentation or next steps, as relevant.

Other Items Discussed

- We have not made much progress on Environment. From a previous meeting, Kim said that she would be interested in being involved here as they have experience of this from her events in Australia. CARA has shared their Environmental documents with us, which we can use as a reference.
- We discussed the goals of IARA for the next few months - areas that need our attention ahead of the AGM. These include:
 - Membership wants to get 10 Full members through the validation process.
 - Constitution (needs to be updated and completed by AGM)
 - Establish an administration structure

Meeting Summary/ Actions

Action	Who	When
Upload minutes from 19 June to website	Lisa	After meeting
Save-the-date whatsapp for committee meetings with next few months	Cormac	After meeting
Continue with Membership interview scheduling. Dates to be sent to committee for other people to join in to assist	Alen	Ongoing through July and August
Contact Kim re: Environmental (Kim is travelling for a few weeks)	Lisa	After meeting
Working Groups (WGs) to continue progressing their projects with feedback at the next meeting. Check-in with group heads.	All WG Marijn	August meeting
One-minute video announcing IARA. Script needs updating and to be assigned to people.	Samuel, Lisa, Alen	By August meeting

- **NEXT MEETINGS:**
 - 3rd Wednesday of the month**
 - Wednesday, 21 Aug 2024 @ 19h00 GMT
 - Wednesday, 18 Sept 2024 @ 19h00 GMT
 - Wednesday, 16 Oct 2024 @ 19h00 GMT